

Florida Atlantic University  
University Honors Council

15 April 2016 8:30-10 am

Boca – GS 214B and Jupiter Inland Airport, Palm Beach, FL 33409

: *Dean Ed Pratt and Dr. Donna Chamely-Wiik*

**Guests:** C. Elisa Gaucher, Assistant Vice President for Research and Dr. Ximena Levy, Assistant Director, Human Research Protections Program

First item was the presentation (with handouts) by E. Gaucher (with Dr. Levy's assistance) on research compliance in general and honors capstone projects in specific. Questions also arose as to when in the process of applying to do an upper-division honors project should the IRB compliance issues should be addressed. For new upper-division honors programs, there should be a list to help students and advisors figure out if they need to go through the IRB compliance steps. Other questions involved programs which had been grandfathered and if they should be revisited for compliance verification. E. Gaucher showed us the website where students can complete a CITI training. Members of the committee agreed that our Manual should be revised in order to incorporate language related to honors capstone projects being compliant.

- 1) **Minutes** of 18 March 2016 meeting were approved
- 2) **Reports on item sent to Steering and Senate:**  
Conversion of the BA to BS Programs proposed by the WHC was approved by Steering on 1 April 2016.
- 3) **Report on item sent to UUPC**  
LIT 4383 H Women in Lit: American Women's Poetry (WHC) was approved at the 1 April 2016 meeting.
- 4) **New Business:**
  - A) The following new courses from the Wilkes Honors College were approved pending two corrections/updates: the ADA statement should be SAS and they should contain the note about being distinctly honors courses  
PCB 3703 H Human Morphology & Function 1 and PCB 3704 H Human Morphology & Function 2
  - B) The committee also approved 58 DIR courses representing 29 disciplines at the WHC. The courses all have 4915 (for a regular grade) and 4916 (S/U grading) numbers. The committee reviewed these courses in conjunction with the Undergraduate Research Committee (subcommittee of UUPC) because they are new honors courses.
  - C) We also approved the 1 DIR proposal form required from students
- 5) **Points of information:**
  - a. The Accounting Scholars Program updated the catalog to accurately describe that the program is no longer a combined undergraduate/graduate program.
  - b. The Schmidt College of Arts and Letters second representative for next year: Dr. Simon Glynn (Philosophy)
- 6) **Next year's meetings:** will remain on Fridays at 8:30-10 am and two weeks prior to the UUPC meetings
  - a. UUPC will meet on FALL: 12 Sept.; 17 Oct.; 14 Nov.; 12 Dec.  
SPRING: 30 Jan.; 27 Feb. 3 Apr.; 1 May
  - d) Dr. Ken Dawson-Scully will be chairing and convening the UHC meetings next year
- 7) **Adjourned:** 9:35 am  
Respectfully submitted by MA Gosser Esquilín